## Government Information (Public Access) Act 2009 Access Application



Please complete this form to apply for formal access to government information under the *Government Information* (*Public Access*) *Act 2009* (GIPA Act). If you need help in filling out this form, please contact a State Library Right to Information Officer on (02) 9273 1796 or (02) 9273 1433 or visit our website at www.sl.nsw.gov.au/rti/

1. Your details		
		<b>-</b> /
Surname:		Title: Mr/Ms
Other names:		
Postal address:		
		Postcode:
Day-time telephone:	Fax	
Email:		
Do you have special needs for ass	sistance with this application?	
2. Proof of identity		
Are you seeking access to your own	personal information?	∕es ☐ No
If yes, you must provide proof of idocuments:	dentity in the form of a certified	d copy of any one of the following
<ul><li>Australian Drivers Licence (with current address)</li></ul>	Australian Passport (current)	<ul><li>Other proof of signature and current address</li></ul>
3. Government information		
Please describe the information you not provide enough detail, the State	•	etail to allow us to identify it. Note: If you do ocess your application.

Special benefit to the public – please specify why:
AND / OR
Financial hardship – please attach a <i>certified copy</i> of supporting documentation (e.g. a pension card).
You may be asked to pay a charge for processing the application (\$30 / hour). Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason:
7. Discount in processing charges
(Note: please do NOT send cash by post)
Please include your application fee of \$30 by cash / cheque / money order (circle one) made payable to the Library Council of New South Wales when you post this form or lodge it.
6. Application fee
☐ Inspect the document(s) ☐ A copy (paper) of the document(s) ☐ Access in another way (please specify e.g. PDF copy on CD/DVD):
How do you wish to access the information?
5. Form of access
ii yes, piease specify
If yes, please specify
Do you object to this?
If information is sought that is of a kind that would require consultation with a third party (as required under the GIPA Act), your name may be disclosed to the third party.
4. Releasing your name during third party consultations
By type:
(e.g. only records created after X date)
By date:
only seeking information contained in certain records held by the State Library of NSW, such as:

Please post this form or lodge it at: Right to Information Officer, State Library of NSW, Macquarie St, Sydney NSW 2000

General information about the GIPA Act is available by calling the NSW Information and Privacy Commission on freecall 1800 472 679 or at its website: <a href="www.ipc.nsw.gov.au">www.ipc.nsw.gov.au</a>

The personal information on this form is being collected by the State Library of NSW for purposes related to recording, processing and supplying access to the information sought. The provision of this information is required to be supplied. If you choose not to provide the requested information we may not be able to process your application. The State Library of NSW will not disclose your personal information without your consent or unless another Act or law authorises or requires us to do so. You have a right to access and amend personal information that the State Library of NSW holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or enquire about the handling of your personal information, please contact the Privacy Contact Officer at privacy library@sl.nsw gov.au or 9273 1796.

Date application received: . File reference: